

We are currently updating our site; thank you for your patience.

## CONTRACTS

### INTEREST RATE ADJUSTMENT

**Info:**

- Ensure that an interest rate with effective date has been configured
- Interest Rate Adjustments can only be done for contracts that have Rental Information History. Refer to the 'Rental Calculator' manual.

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**Ribbon Access:** Modules > Contract Management > Processing > Interest Rate Adjustment

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- Use the check boxes to select the Contract Types, Fee Types, Contract and Contract Items that you want to apply the interest rate adjustment to.
- The Interest Rate to be Applied is determined by the Rate and Effective Date configured in Interest Rates.
- The Items frame will indicate the Rate, Current Amount, Increase and New Amount - which you can review before saving.
- Click on the 'Save Record' button to process the Rate Adjustment.

☐ ☐ ✖

## Rate Adjustment

Save

Cancel

Config

Asc

Desc

**Contract Types**

Type	Description
<input checked="" type="checkbox"/> CPC	Cost Per Copy

**Fee Types**

Fee	Description
<input checked="" type="checkbox"/> E	Evergreen Rent
<input checked="" type="checkbox"/> I	Inhouse Rental
<input checked="" type="checkbox"/> L	Loan
<input checked="" type="checkbox"/> N	Insurance
<input checked="" type="checkbox"/> R	Bank Rental

**Rate to be applied**

Rate:

Effective Date:

Comments:

**Contracts**

Filter on column - None Selected

ContractNo	Type_Desc	CustomerCode	Name
<input checked="" type="checkbox"/> C0000004	Cost Per Copy	HOP001	Hope Works

**Items**

Enter information for NewAmount to set the filter

Marked	ContractNo	Contr	ContractTypeD	Customer	CustomerName
<input checked="" type="checkbox"/>	C0000004	CPC	Cost Per Copy	HOP001	Hope Works

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