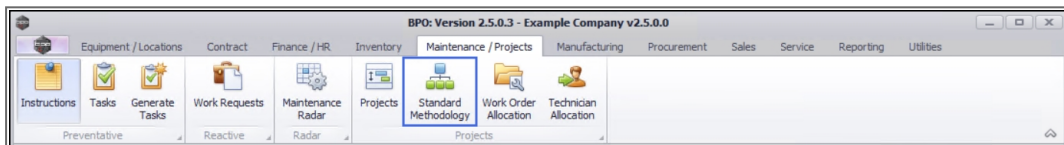We are currently updating our site; thank you for your patience.

PROJECTS

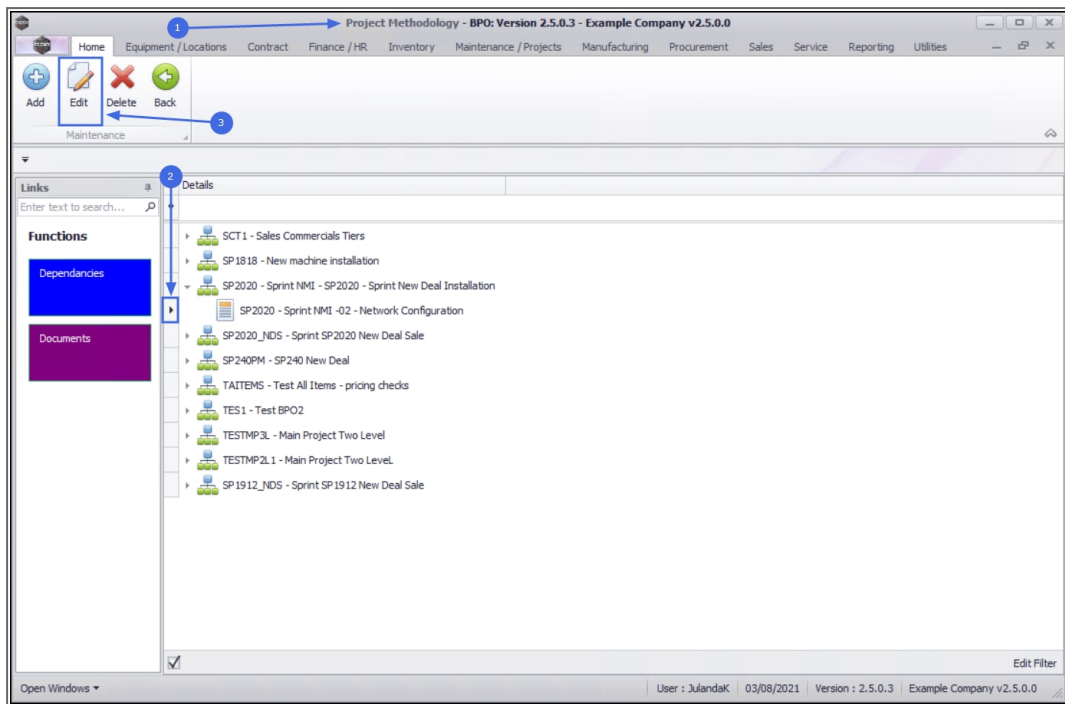## STANDARD METHODOLOGY – REMOVE A BILL OF MATERIALS

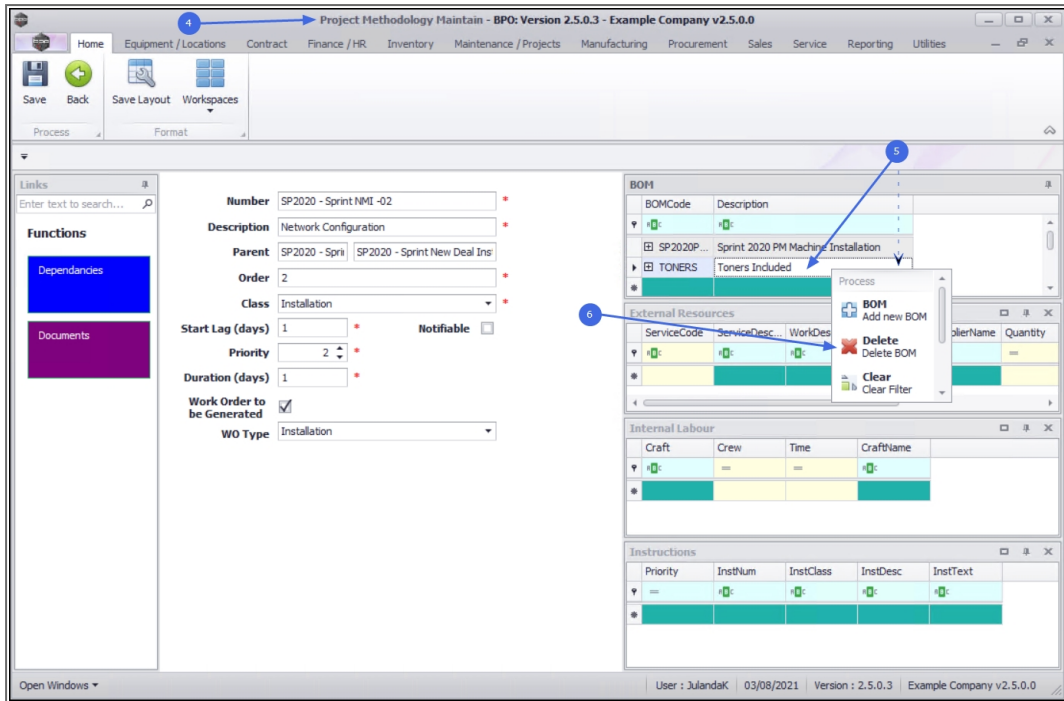**Ribbon Access:** Maintenance / Projects > Standard Methodology

1. The **Project Methodology** screen will be displayed.
2. Click on the **row** of the **methodology layer** that you wish to remove a **Bill of Materials (BOM)** from.
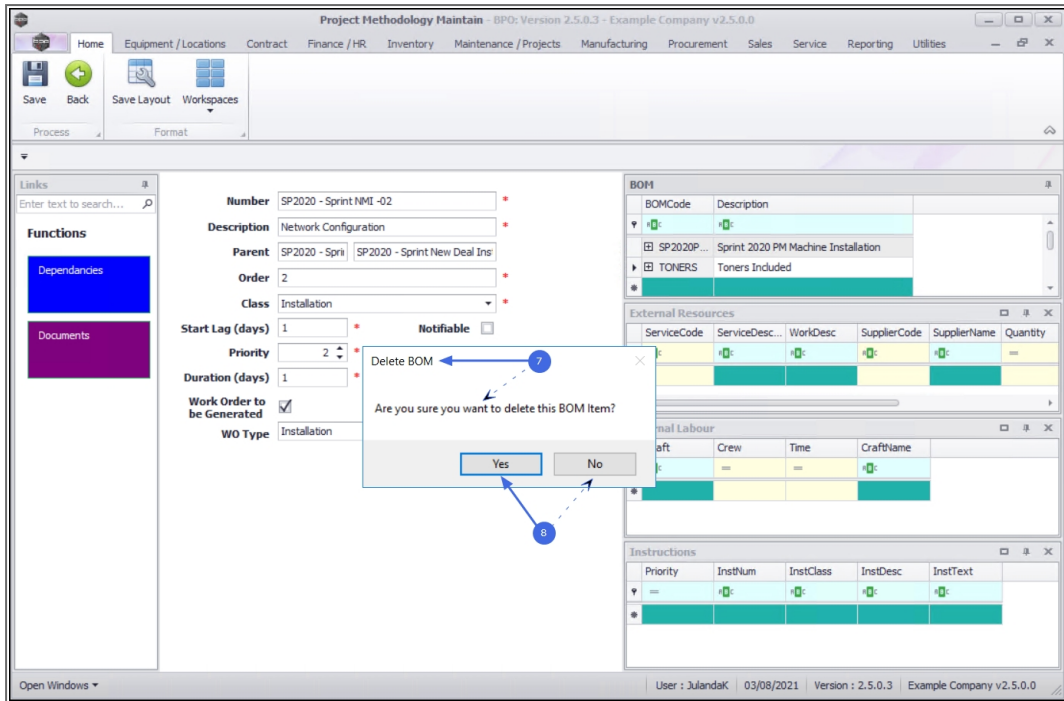3. Click on **Edit**.

Short cut key: **Right click** to display the **Maintenance** menu list. Click on **Edit**.

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4. The **Project Methodology Maintain** screen will be displayed.

5. *(Right Click icon)* **Right Click** in the row of the **Bill of Materials** item you wish to remove, to display the **Process** menu.
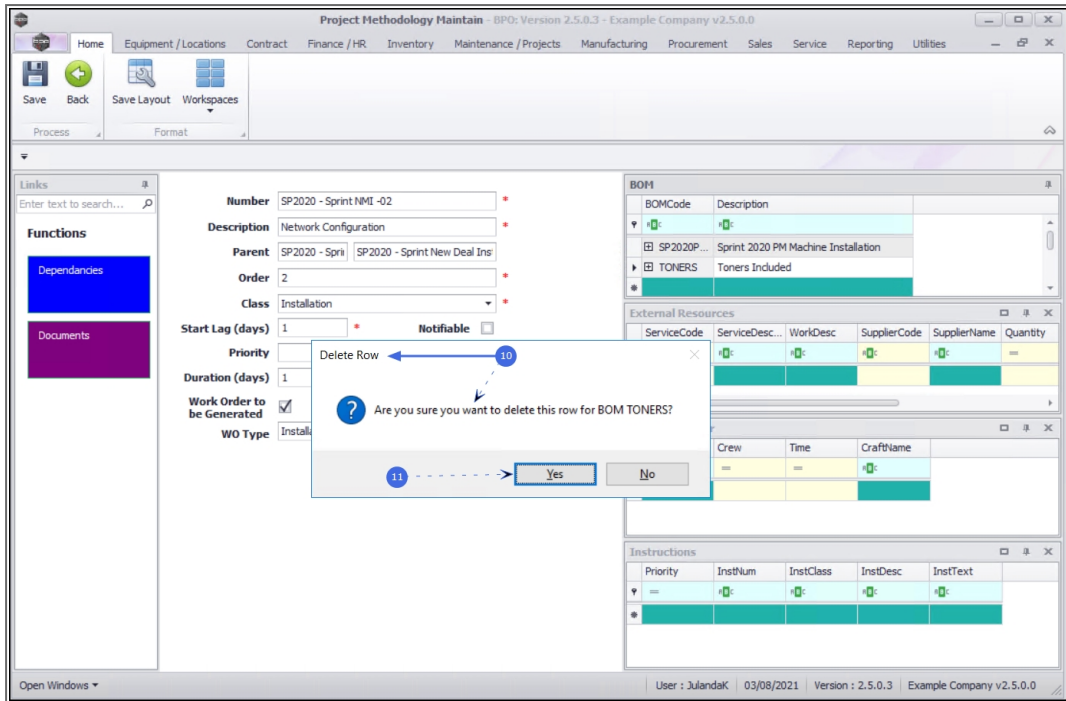
6. Click on **Delete** - Delete BOM.

7. When you receive the **Delete BOM** message;

- **Are you sure you want to delete this BOM item?**

8. Click on **Yes**.

- Click on **No** to ignore the request and leave the BOM item linked to the project methodology.
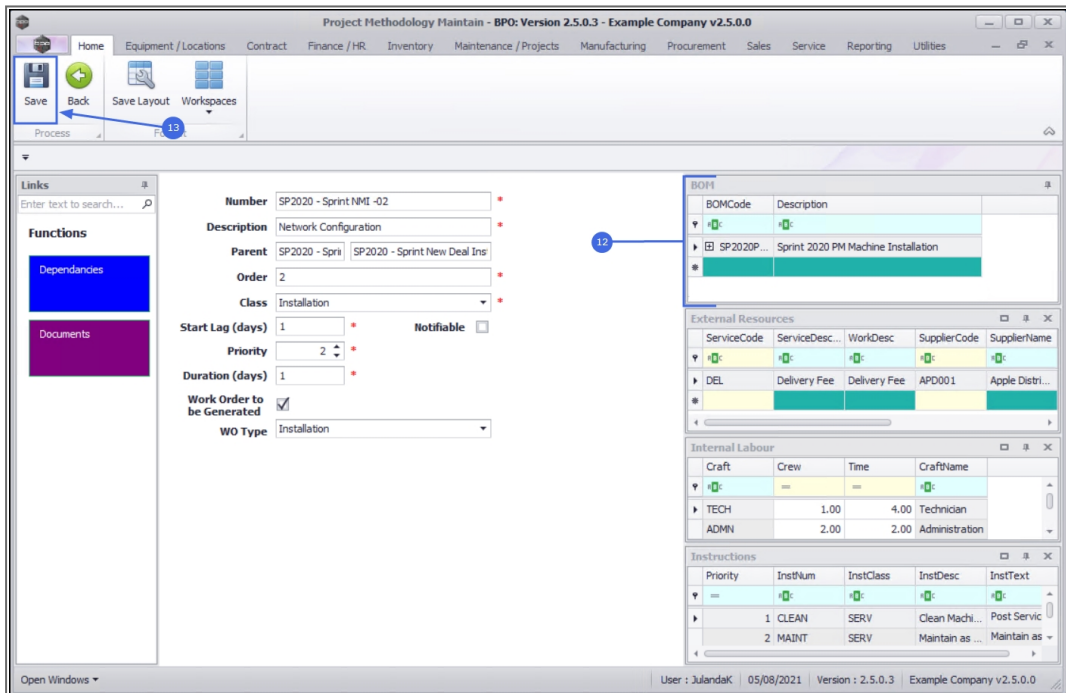
10. When you receive the **Delete Row** confirmation message to confirm that;

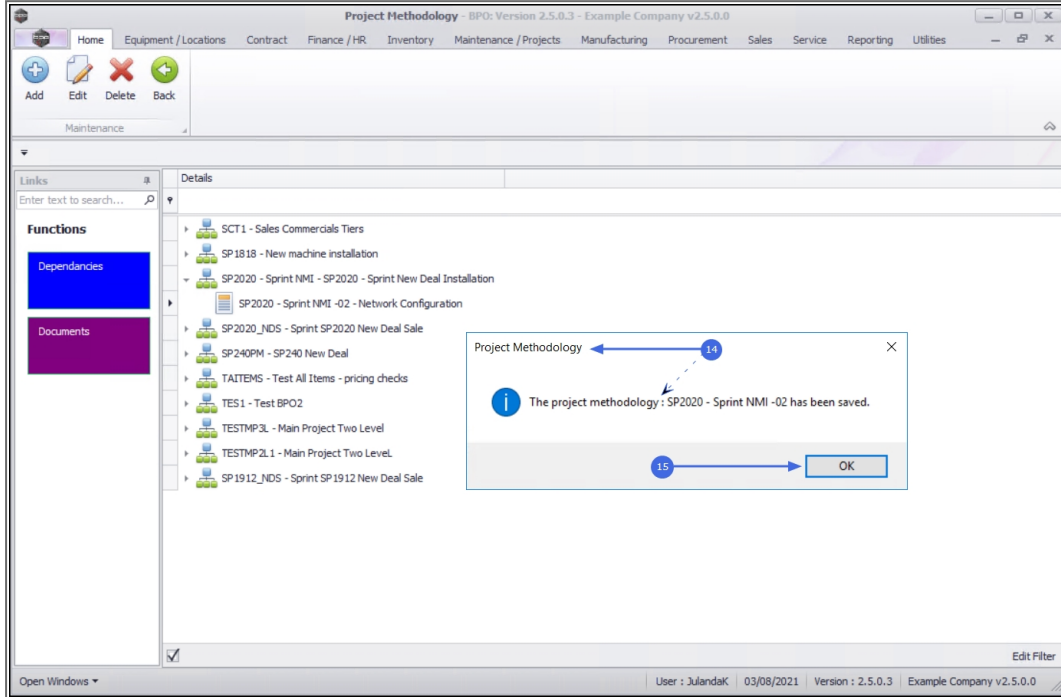   - **Are you sure you want to delete this row for** [BOM name]**?**

11. Click on **Yes**.

12. The Bill of Materials item has been removed from the BOM frame.

13. Click on **Save** to update the Project Methodology screen.

13. When you receive the **Project Methodology** message;

    - **The project methodology : [**methodology name**] has been saved.**

14. Click on **OK**.

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