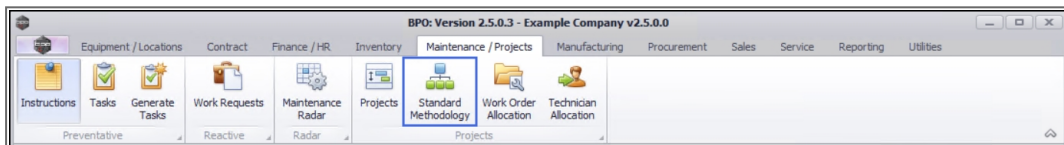


We are currently updating our site; thank you for your patience.

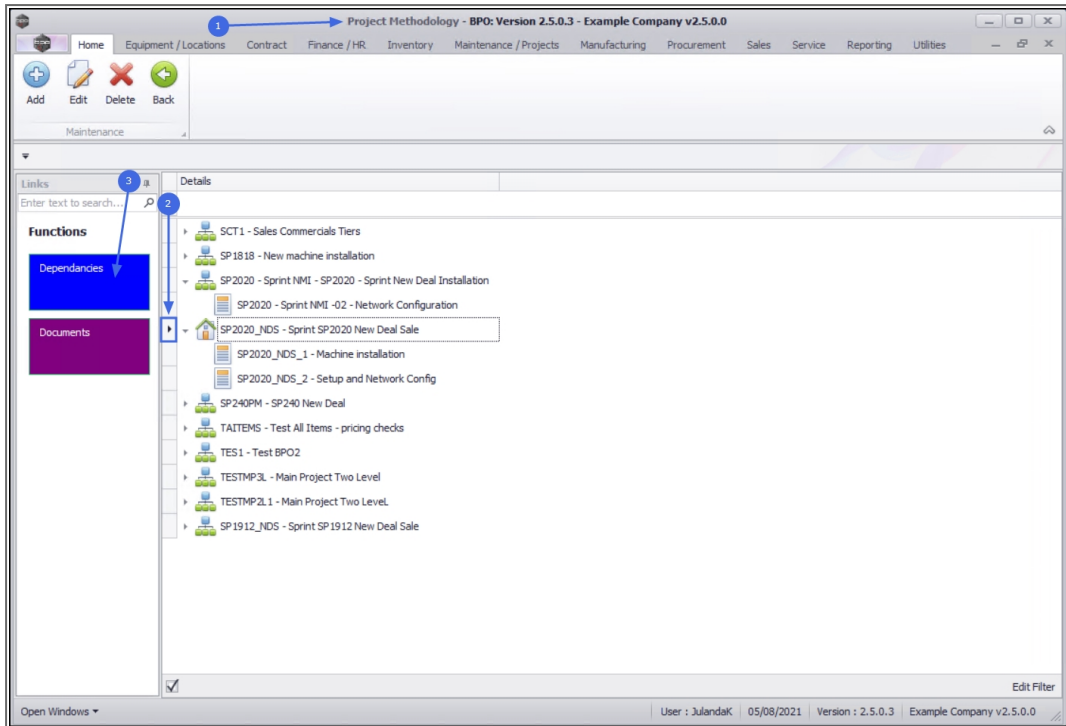
# PROJECTS

## STANDARD METHODOLOGY – PRINT PREVIEW

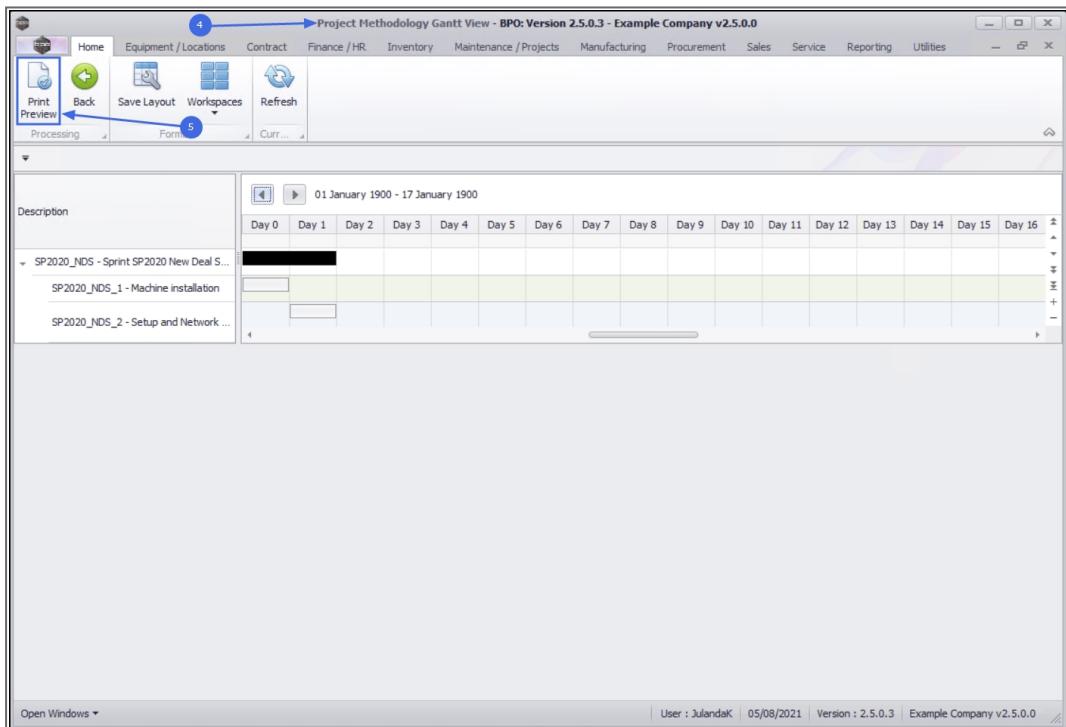
**Ribbon Access:** Maintenance / Projects > Standard Methodology



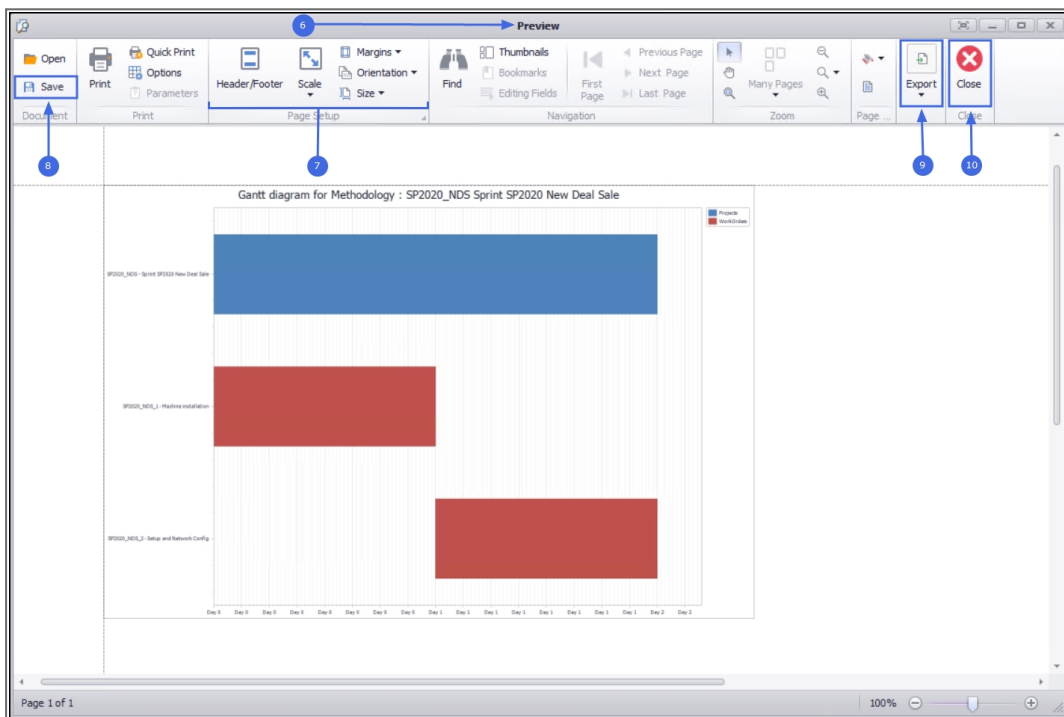
1. The **Project Methodology** screen will be displayed.
2. Click on the **row** of the Methodology layer you wish to view the dependencies for.
3. Click on the **Dependencies** tile.



4. The **Project Methodology Gantt View** screen will be displayed.
5. Click on **Print Preview**.



6. The Gantt diagram for the Methodology will display in the **Preview** screen.
7. From this screen you can make cosmetic changes to the Preview, by changing the **Scale** or **Orientation** of the diagram, or to adjust the **Margins**, the page **Size** or add a **Header** and/or **Footer**, to the chart.
8. After making the preview changes to the Gantt diagram, click on **Save** to save the chart to the Server.
9. The **Export** function will allow you to export or Email the chart as a PDF, .././../Service/LatestRelease/L, DOCX, XLS or an Image File.
10. Click on **Close** to return to the Project Methodology Gantt View screen.



MNU.153.013

