

BPO2 SERVICES

START A SERVICE

After the services are installed, they must be started in the server's *Administrative Tools > Services*.

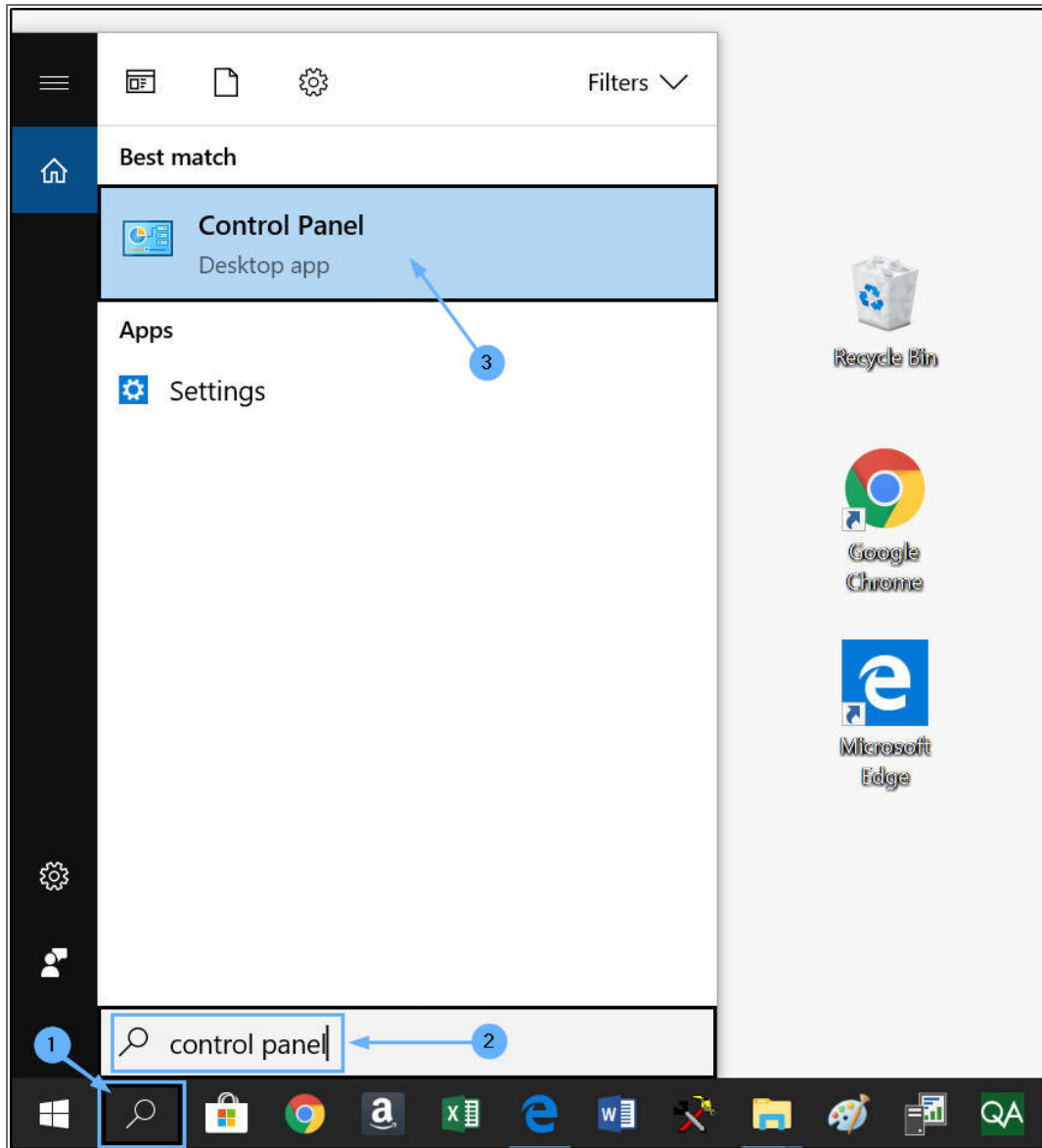
If the server is shut down (planned / unexpected), the services must be **re-started**. This issue can be minimized by setting the service start up type to 'Automatic (Delayed Start)'.

The service may fail due to an error raised by the application. Check the relevant application's log files, resolve the error and then restart the service.

Access: *Windows > Administrative Tools > Services*

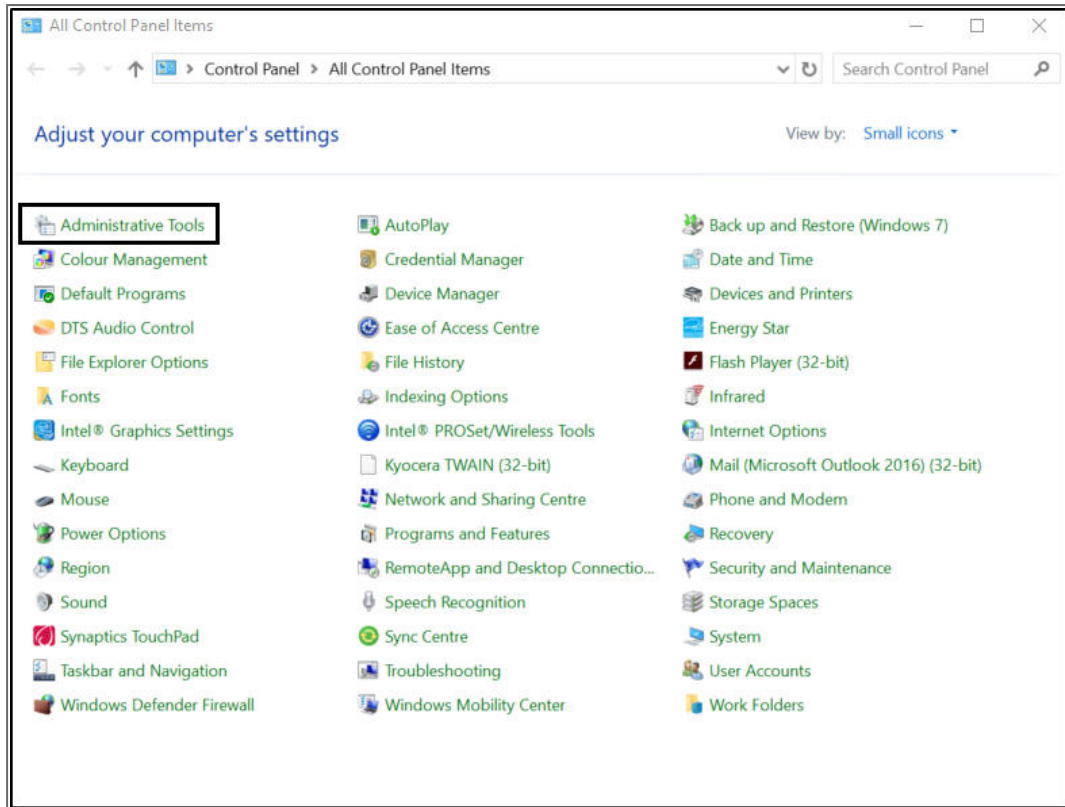
START A SERVICE

1. Click on the **Search** icon on your taskbar.
2. Search for **Control Panel**.
3. Click on **Control Panel**.



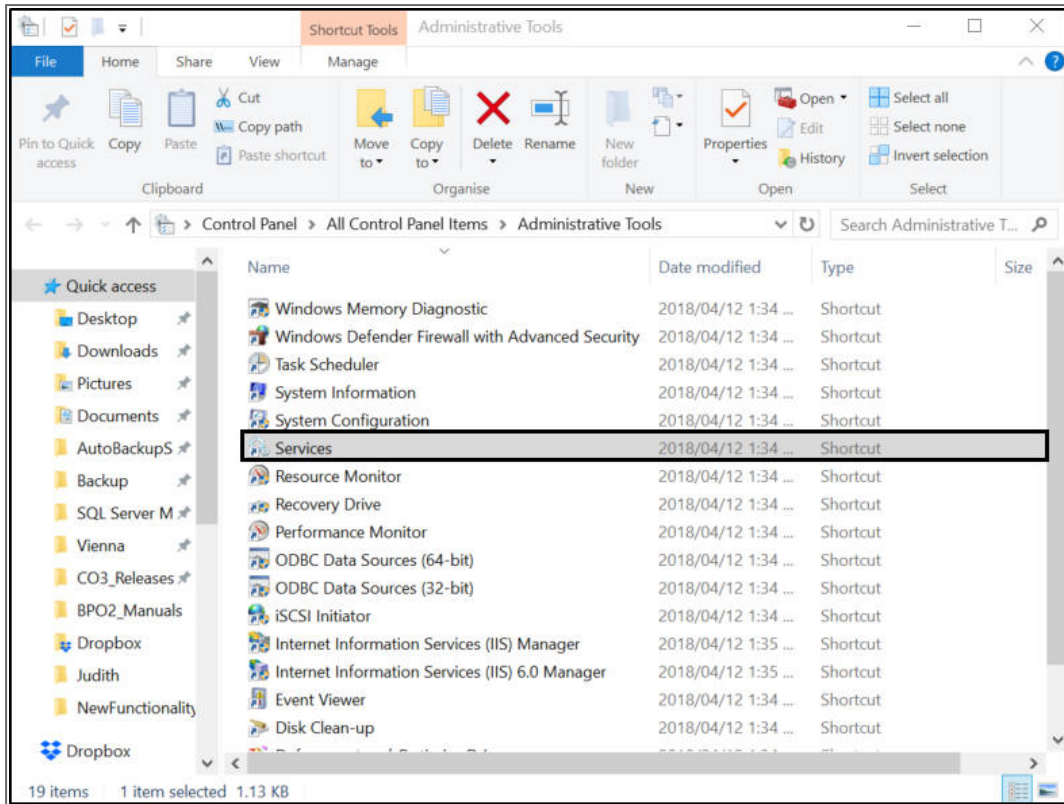
The **All Control Panel Items** screen will be displayed.

- Click on **Administrative Tools**.



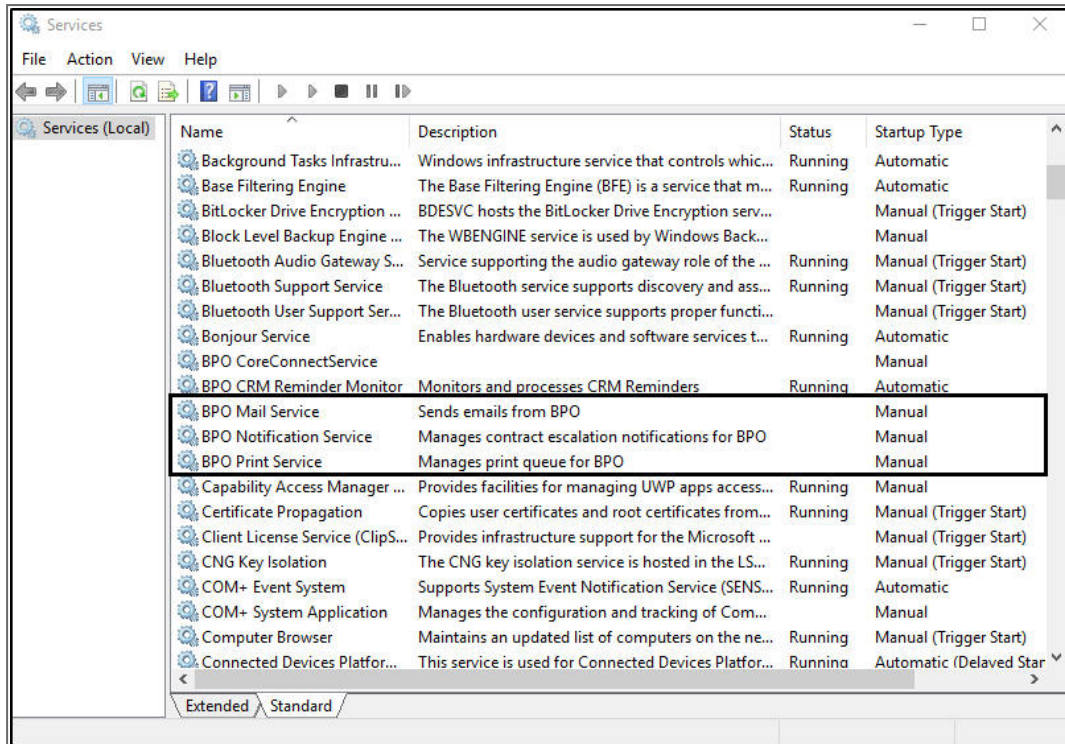
The **Administration Tools** screen will be displayed.

- Double click on **Services**.



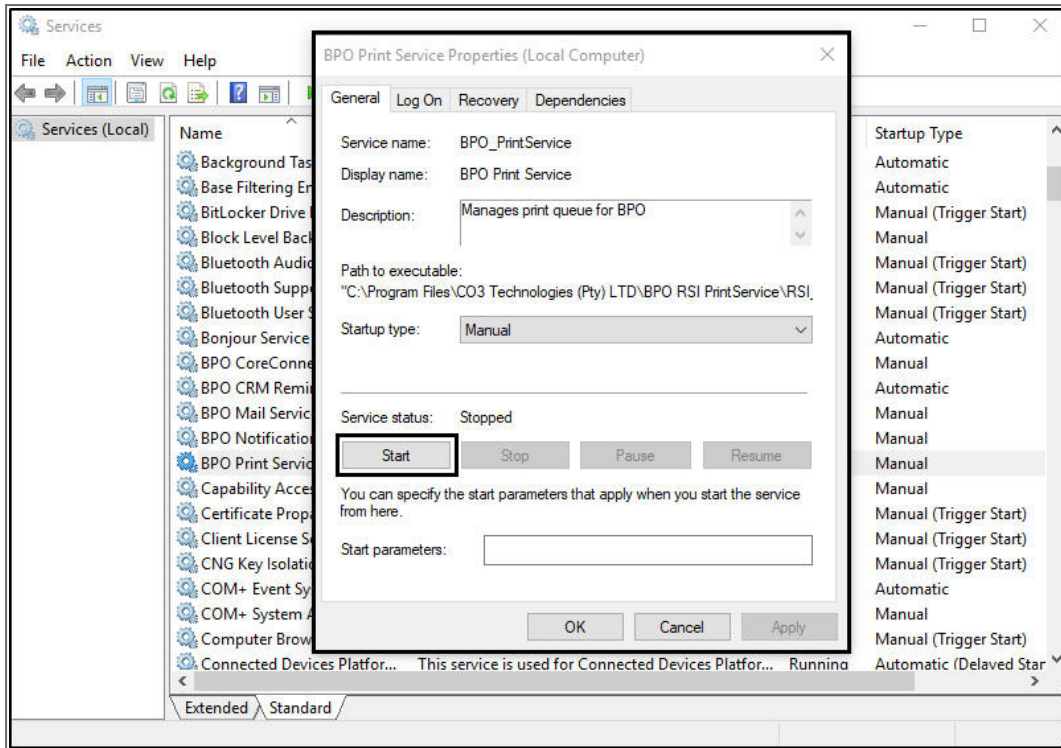
The **Services** screen will be displayed.

- Double click on the relevant service.



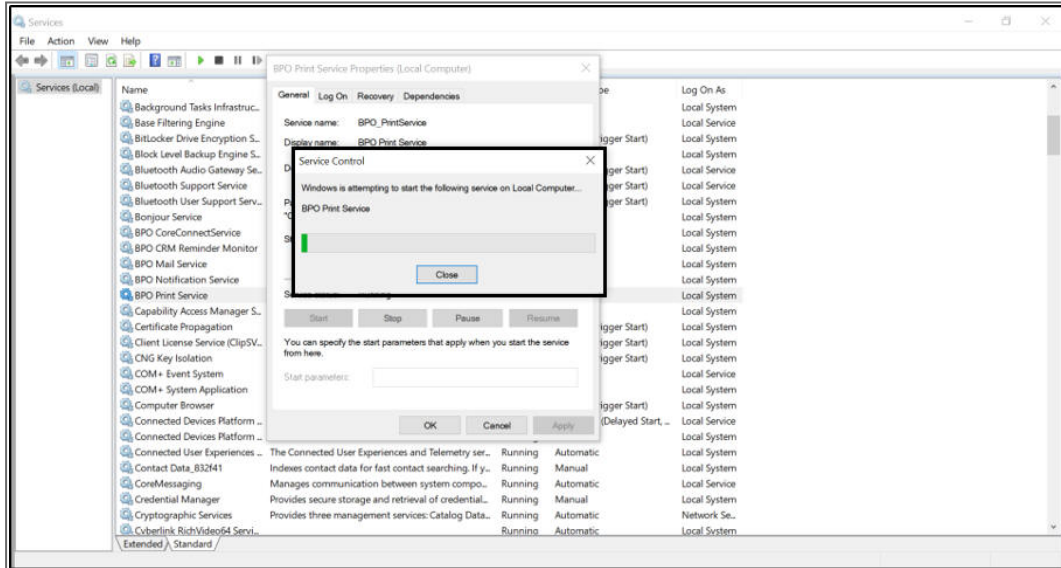
The **Properties** screen will be displayed.

- Click on the **Start** button.

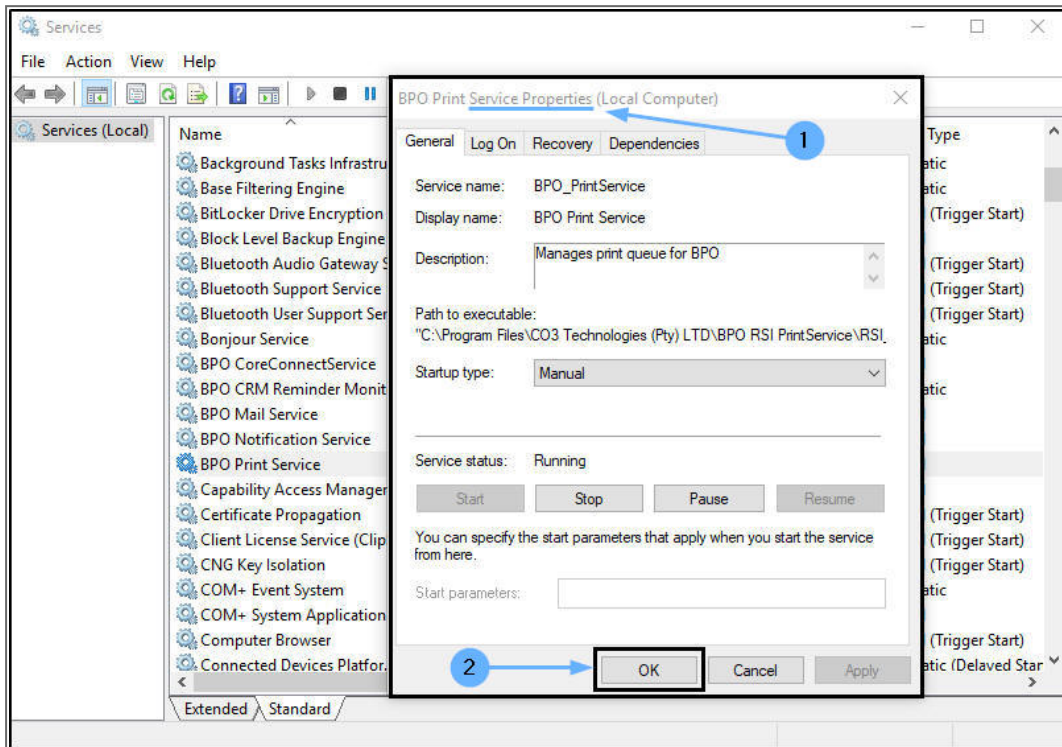


The **Service Control** pop up screen will appear.

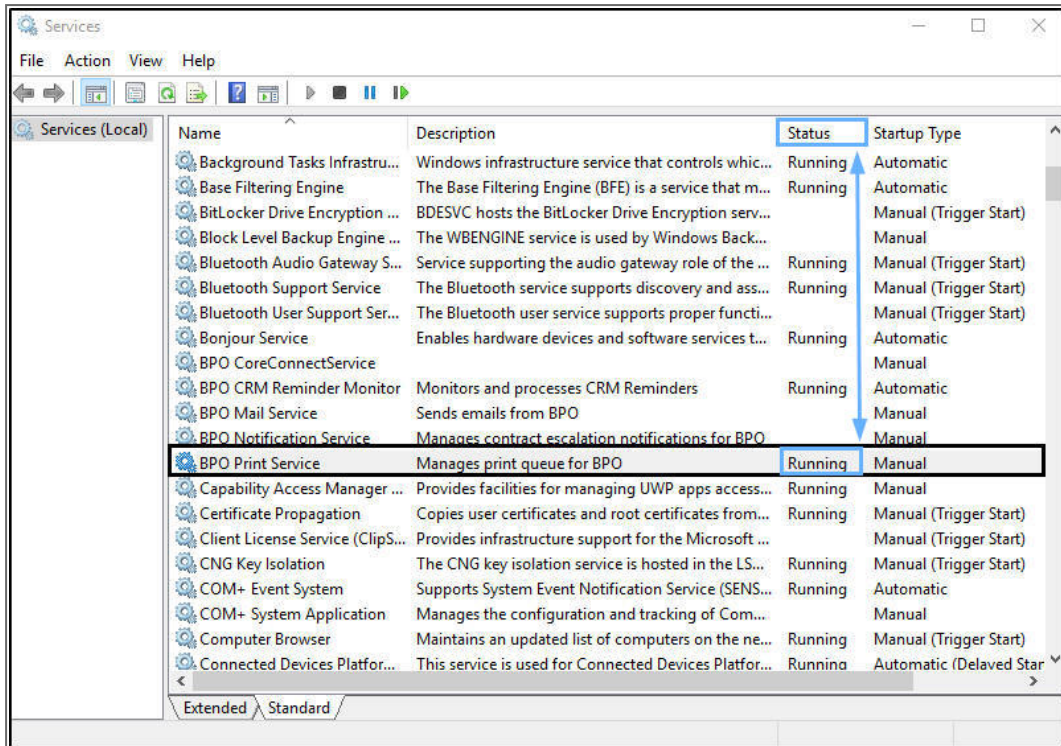
- Windows will attempt to start the service.



1. Once the service has started successfully, the relevant **Service Properties** (Local Computer) pop up screen will appear.
2. Click on **OK**.



- The **Properties** screen will close.
- In the **Services** screen, the **Status** of the selected service will change to **Running**.
- In this image, **BPO Print Service status** is now displayed as **Running**.



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